



**SAFE ZONE:**

All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

**Keep all elements away from the blue line (Safe Zone).**

**TRIMMING ZONE:**

Please allow 0.15 inches cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

**BLEED ZONE: 0.15 inches**

Make sure to extend the background images or colors all the way to the edge of the black outline.

**NUMBERING POSITION**

**IMPORTANT**

Please remove our guidelines/instructions before submitting your files, or else they will be printed. All text should be converted to outline.

**Final Size: 2.75 inches x 8.5 inches Horizontal**  
**Size with Bleed: 3.05 inches x 8.8 inches**

**NUMBERING LOCATION  
NO TEXT OR GRAPHICS**